

REPAIRS REQUEST FORM FOR TENANTS

Tenant's Name(s):	
Address:	Unit #:
Phone Number:	Date:
E-mail Address:	Landlord's Name:

- Is this matter urgent (e.g. flooding, burst pipes, risk of fire)? (Check box if yes)
- Please contact me to arrange a time. My preferred date and times are: _____

Note: Landlords must give tenants a minimum of 24 hours' written notice before coming to make repairs, unless otherwise agreed upon by the tenant. These repairs must be done between the hours of 8:00am and 8:00pm.

Items that require repair/maintenance are marked with a checkmark

Bathroom

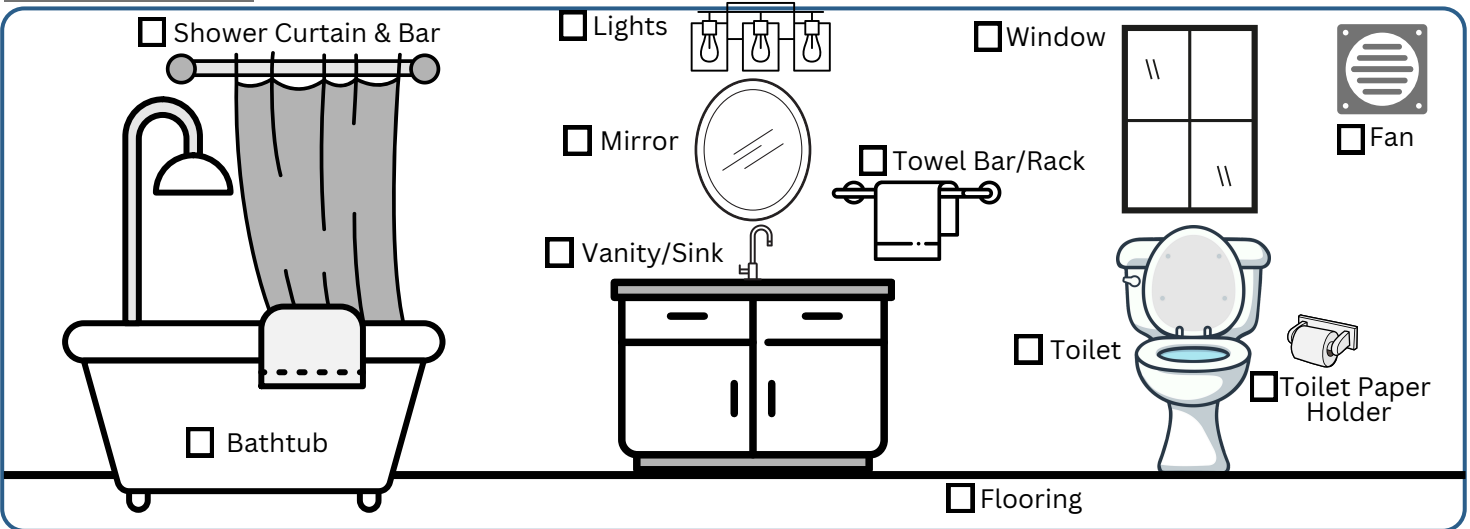


Diagram of a bathroom with the following items and checkboxes:

- Shower Curtain & Bar
- Bathtub
- Lights
- Mirror
- Vanity/Sink
- Window
- Towel Bar/Rack
- Toilet
- Toilet Paper Holder
- Fan
- Flooring

Kitchen

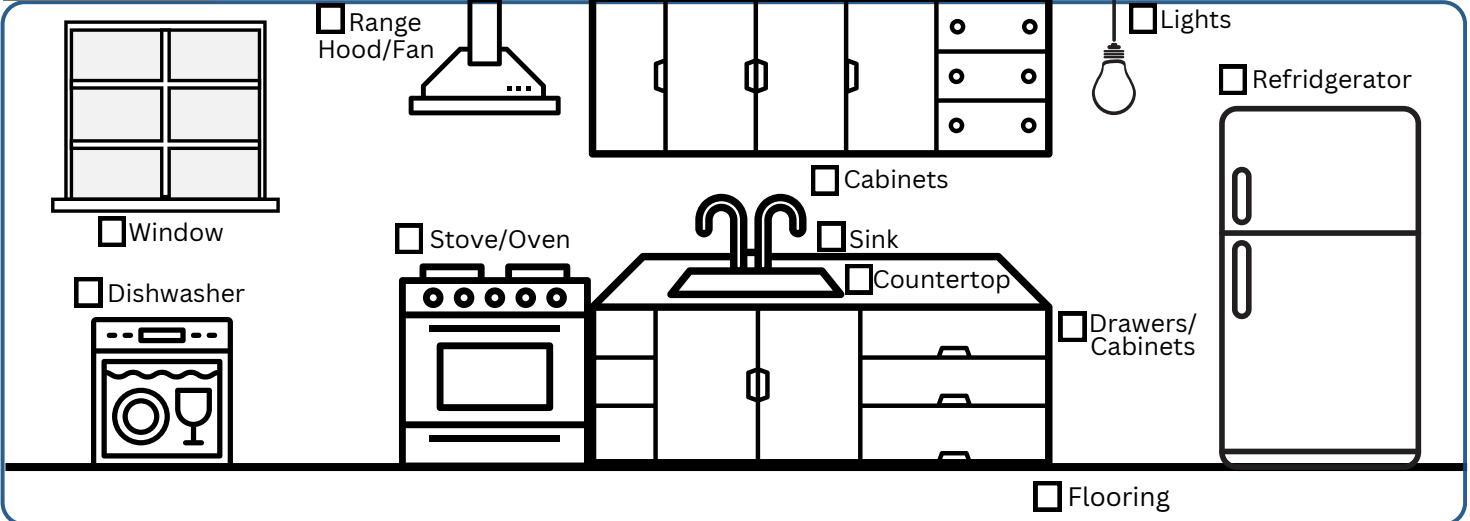
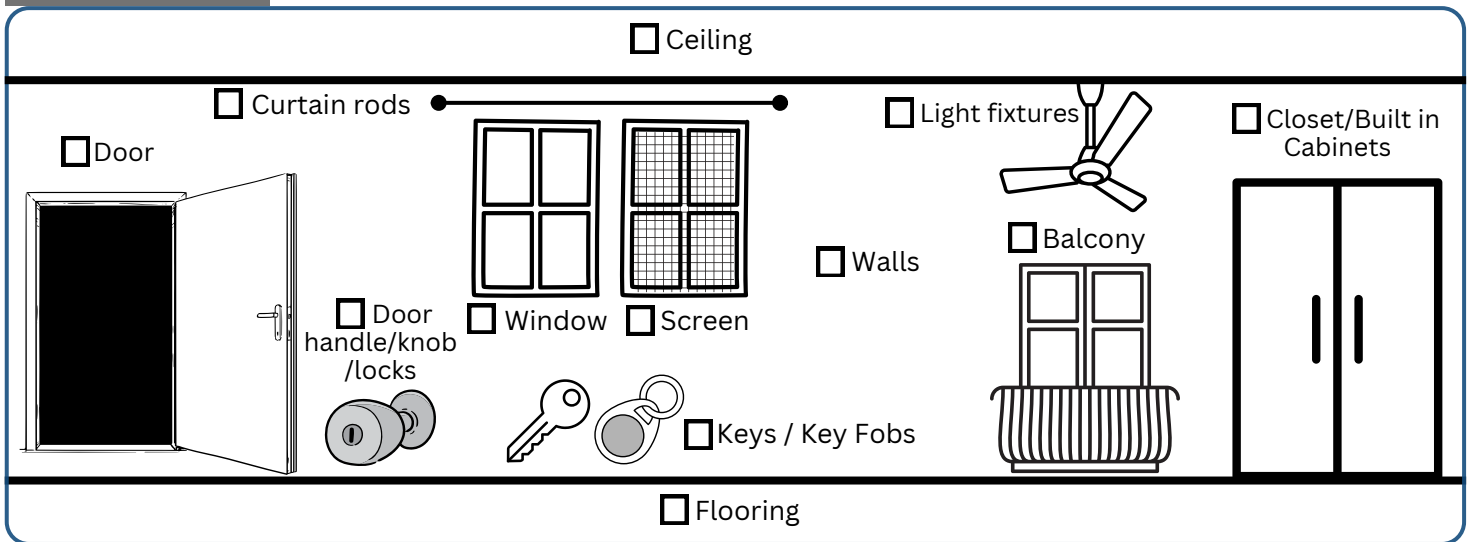


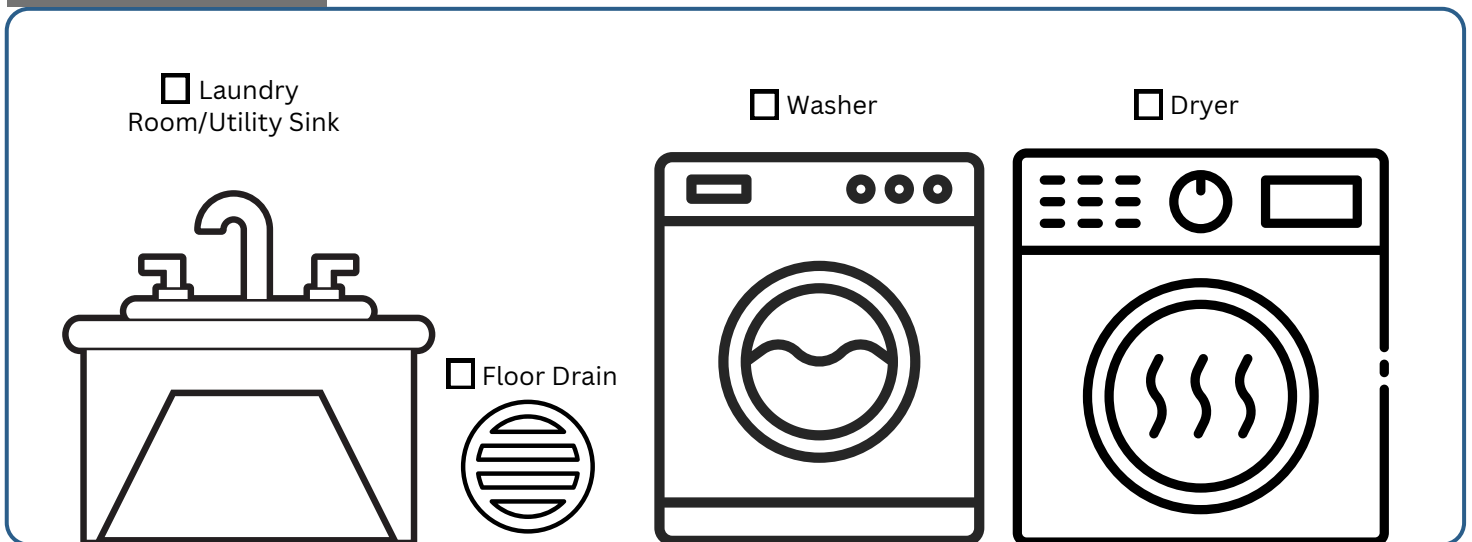
Diagram of a kitchen with the following items and checkboxes:

- Range Hood/Fan
- Stove/Oven
- Window
- Dishwasher
- Cabinets
- Sink
- Countertop
- Lights
- Refrigerator
- Drawers/Cabinets
- Flooring

Living Areas



Laundry Room



Outside of the Unit

